

Assignments
Bachelor of Business Administration
(Through Distance Education)

BBA III Year

Session: 2016-17



Directorate of Distance Education
Guru Jambheshwar University of Science & Technology
Hisar

Compiled by
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Programme: BBA III

Course: Entrepreneurship Development

Code: BBA-301

Important Instructions

- i. Attempt all the three questions from the assignment given below. Each question carries 5 marks.
- ii. All questions are to be attempted in legible handwriting on plane white A 4 size paper and to be submitted to the Directorate of Distance Education for evaluation either in person or through Speed Post.

ASSIGNMENT-I

(15 Marks)

- Q1. Define Entrepreneur and entrepreneurship. Explain the qualities, characteristics and pre requisites of entrepreneur.
- Q2. Discuss various schemes of the central government for promotion of entrepreneurship development in India?
- Q3. What is a Project Report? Suppose you want to set up an enterprise, how would you prepare the Project Report? Illustrate its components and format.

ASSIGNMENT-II

(15 Marks)

Important Instructions

- i. Attempt all the three questions from the assignment given below. Each question carries 5 marks.
- ii. All questions are to be attempted in legible handwriting on plane white A 4 size paper and to be submitted to the Directorate of Distance Education for evaluation either in person or through Speed Post.

- Q1. Discuss various characteristics of entrepreneurs.
- Q2. Suppose you want to set up a water treatment plant in a rural area, what steps would you take to get your project financed through agencies? Illustrate.
- Q3. Elaborate the various problems faced by small scale business firms. Chalk out some problems of a real life small scale unit in the vicinity of you city/village.

ASSIGNMENT-I

Programme: BBA
Course: Human Resource Management

Semester : 2nd part
Code: BBA-302
Total Marks=15

Important Instructions

Attempt all three questions from the assignment given below. All questions are to be attempted in legible handwriting on plane white A 4 size papers and handed over for evaluation to the Directorate of Distance Education. Each question carries 5 marks and the total marks are 15.

- Q.1 Discuss the objectives of human resource management. Describe the role of human resource manager in achieving organizational goals.
- Q.2 You are starting a new automobiles manufacturing plant? What phases would you go through to select a manager in that plant?
- Q.3 What are fringe benefits? Describe the various types of fringe benefits offered to employees in India.

ASSIGNMENT-II

Programme: BBA
Course: Human Resource Management

Semester : 2nd part
Code: BBA-302
Total Marks=15

Important Instructions

Attempt all three questions from the assignment given below. All questions are to be attempted in legible handwriting on plane white A 4 size papers and handed over for evaluation to the Directorate of Distance Education. Each question carries 5 marks and the total marks are 15.

- Q.1 Assume you have to develop an HR plan for a bank having branches in India. What specific external factors would be important for you to consider. Why?
- Q.2 What are the reasons for the growing usage of training in present day organizations?
- Q.3 Explain in detail the process of performance appraisal with relevant examples.

Programme: BBA III
Course: Production Management
Code: BBA-303

Important Instructions

- i. Attempt all the three questions from the assignment given below. Each question carries 5 marks.
- ii. All questions are to be attempted in legible handwriting on plane white A 4 size paper and to be submitted to the Directorate of Distance Education for evaluation either in person or through Speed Post.

ASSIGNMENT-I

Programme : BBA (3rd Year)
Course: Production Management

Code: BBA-303
Total Marks=15

Important Instructions

- i. Attempt all three questions from the assignment given below. Each question carries 5 marks.
- ii. All questions are to be attempted in legible handwriting on plane white A 4 size paper is to be submitted to the Directorate of Distance Education for evaluation either in person or through Speed Post.

Q.1 Elaborate the role and scope of production management. Explain the types of production system. Explain the importance of plant location and layout.

Q. 2. What is the role of demand forecasting in production management. List some factors affecting productivity and methods of measuring productivity.

Q. 3. Discuss the role of quality control. List the basic statistical techniques of quality control. Elaborate the role of control charts in controlling quality.

ASSIGNMENT-II

Programme : BBA (3rd Year)
Course: Production Management

Code: BBA-303
Total Marks=15

Important Instructions

- i. Attempt all three questions from the assignment given below. Each question carries 5 marks.
- ii. All questions are to be attempted in legible handwriting on plane white A 4 size paper is to be submitted to the Directorate of Distance Education for evaluation either in person or through Speed Post.

Q.1. Elaborate the importance of inventory control. Explain the relevance of classification and codification of inventory. Discuss the important methods of inventory control.

Q.2. What do you mean by statistical process control? What are the attributes of control charts? How can we predict 'the out of order processes' with the help of control charts?

Q.3. What is the relevancy of time and motion study in production management? Elaborate the concept of ABC analysis and EOQ in inventory control.

ASSIGNMENT-I

Programme : BBA
Course: Cost and Managerial Accounting

Year : 3
Code: BBA-304
Total Marks=15

Important Instructions

- i. Attempt all three questions from the assignment given below. Each question carries 5 marks.
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Q.1 What do you mean by cost accounting? Discuss the scope and importance of cost accounting in detail.

Q. 2 What is Cost Sheet? Prepare a cost sheet with imaginary figures.

Q. 3 What do you understand by Overheads? Discuss the criteria for classification and allocation of overheads.

ASSIGNMENT-II

Programme : BBA
Course: Cost and Managerial Accounting

Year : 3
Code: BBA-304
Total Marks=15

Important Instructions

- i. Attempt all three questions from the assignment given below. Each question carries 5 marks.
- ii. All questions are to be attempted in legible handwriting on plane white A 4 size paper is to be submitted to the Directorate of Distance Education for evaluation either in person or through Speed Post.

Q.1 What do you mean by Job Costing? Explain the nature and scope of Job Costing with suitable examples.

Q. 2 What is Management Accounting? Discuss how it differs from Financial Accounting.

Q. 3 Write notes on the following:
i) Budgetary Control
ii) Variance Analysis

Programme: BBA III
Course: Sales Management
Code: BBA-305

Important Instructions

- i. Attempt all the three questions from the assignment given below. Each question carries 5 marks.
- ii. All questions are to be attempted in legible handwriting on plane white A 4 size paper and to be submitted to the Directorate of Distance Education for evaluation either in person or through Speed Post.

ASSIGNMENT-I

(15 Marks)

- Q1. Distinguish the functions of sales management from marketing. Briefly explain the importance of sales management in context of aspirational consumers.
- Q2. Visit any company in your vicinity and list the sales activities performed by that company.
- Q3. What do you mean by 'sales forecasting'? Explain the importance and various techniques of sales forecasting.

ASSIGNMENT-II

(15 Marks)

Important Instructions

- i. Attempt all the three questions from the assignment given below. Each question carries 5 marks.
- ii. All questions are to be attempted in legible handwriting on plane white A 4 size paper and to be submitted to the Directorate of Distance Education for evaluation either in person or through Speed Post.

- Q1. Discuss various types of sales organizations and explain their merits and demerits.
- Q2. Critically examine the techniques used for determining size of sales force in an organization.
- Q3. Visit any company in your vicinity and list the components of its sales budget? Also analyze the sales performance of the company through this sales budget.

Programme: BBA III

Course: Income Tax Law & Practice

Code: BBA-306

Important Instructions

- i. Attempt all the three questions from the assignment given below. Each question carries 5 marks.
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ASSIGNMENT-I

(15 Marks)

Important Instructions

- i. Attempt all the three questions from the assignment given below. Each question carries 5 marks.
- ii. All questions are to be attempted in legible handwriting on plane white A 4 size paper and to be submitted to the Directorate of Distance Education for evaluation either in person or through Speed Post.

Q1. Explain the provisions relating to such income, which are neither included in total income nor income tax payable on them.

Q2. Write short notes on the following:

- a) Double taxation
- b) Tax law requirements for accounting system

Q3. "The incidence of taxation depends on the residential status of an assessee." Discuss and illustrate.

ASSIGNMENT-II

(15 Marks)

Important Instructions

- i. Attempt all the three questions from the assignment given below. Each question carries 5 marks.
- ii. All questions are to be attempted in legible handwriting on plane white A 4 size paper and to be submitted to the Directorate of Distance Education for evaluation either in person or through Speed Post.

Q1. Discuss and elaborate the duties and right of income tax authorities in India.

Q2. Define annual income under house property head of income. What are different deductions available u/s 24 of Income Tax Act.

Q3. Write a detailed note on the provisions relating to set off and carry forward of losses. Is there any difference between normal business losses and speculative losses for this purpose? Comment.