

CENTRE FOR DISTANCE AND ONLINE EDUCATION
GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY HISAR
(Established by State Legislature Act 17 of 1995)
“A” Grade, NAAC Accredited

NOTIFICATION

The Vice-Chancellor is pleased to approve the following recommendations of the Committee constituted to revise the following clause of Consolidated Guidelines for the Study Centre w.e.f. academic year 2026-27 and academic session beginning July-August, 2026:-

- 1.1(a) For the facilities / student support service / evaluation of assignments / prescribed teaching provided by the Study Centre, the University will pay share in fees to a Study Centre equivalent to 50% of the fee (excluding registration fee/continuation fee/alumni fee and examination fee) for all courses received from the students enrolled. The study centres will pay all the instalments of fees to the University after retaining their share of fee. All the study centres have to keep this retained fee share in separate Bank Account exclusively opened for Study Centre. The registration fee/ continuation fee/ alumni fee and examination fee and the share of the University will be paid by the study centres along with 1st instalment of fee of the session. The late fine, if any, will also be paid to the University.
- 1.4 On receipt of the application, the University will get the inspection done of available infrastructure and other facilities in the College.
 - (a) The inspection team appointed by the University will inspect the College and will submit the inspection report of the College in the prescribed format along with videography and photographs of the infrastructure available in the College. Videography and photographs of the visiting team with the Principal of the College in the premises of the College will also be attached with the inspection report. The Principal of the College (Chief Coordinator) will arrange photographer for the purpose from Study Centre expense head. The TA/DA and remuneration (Rs. 4000/- per member) of the Inspection Committee members will be borne by the Study Centre.
- 3.4 The Study Centre will be responsible to collect the Study Material from the Centre for Distance and Online Education. In case of study centre(s) located at a far off place where from it would not be possible / feasible to come personally to collect the study material, then the Centre for Distance and Online Education will send the same by Transport/Post on the request of the study centre and the transportation/ postal charges will be borne by the Study Centre.
- 3.7 A relaxation of 5/10 days will be given to the local & outside Study Centre respectively after the respective last date prescribed by the University in case of submission of Project Reports, Training Reports, Portfolio & Synopsis etc.

- 5.8 After receipt of Continuation fee of Rs. 10,000/- of respective year, an inspection committee constituted by the Director, CDOE/ the Vice-Chancellor will visit the Study Centre in every two years to inspect requisite staff, infrastructure and other facilities. The TA/DA and honorarium (Rs. 4000/- per member) of members of inspection committee shall be borne by the respective Study Centre.

Endst. No. CDOE-3/2026/ 33-44

Dated: 17/04/2026

Copy of the above is forwarded to the following for information and necessary action:-

1. Director/ Principal of all Study Centres of CDOE, GJUS&T, Hisar.
2. Controller of Examinations, GJUS&T, Hisar.
3. Director, PDUCIC, GJUS&T, Hisar with the request to upload the same on the University website as well as CDOE website.
4. Joint Director (Audit), GJUS&T, Hisar.
5. Incharge, Internal Audit Cell, GJUS&T, Hisar.
6. DR/AR (Accounts), GJUS&T, Hisar.
7. AR (Academic), GJUS&T, Hisar
8. Supdt.- I, and II (CDOE) for information of their dealing hands working under them.
9. OSD to Vice-Chancellor (for kind information of the Vice-Chancellor), GJUS&T, Hisar.
10. PA to Registrar (for kind information of the Registrar), GJUS&T, Hisar.
11. Office of Director, Centre for Distance and Online Education (for kind information of the Director, CDOE, GJUS&T, Hisar.


Director (CDOE)